

CHRISTIAN COUNTY PROSECUTOR'S OFFICE

Kristen M Tuohy



Request for Copy of Records
Missouri Sunshine Law Chapter 610 RSMo.
Custodian of Records: Dale Tavares

102 W Walnut Street, First Floor, Ozark, Missouri 65721
Phone: 417-581-7915 | Fax: 417-581-7918
www.christiancountyprosecutor.net

Today's date: _____ Party Names: _____

Case Number: _____ Date of Report: _____

Law Enforcement Jurisdiction: _____

Reason for Request (be as specific as possible):

Description of Records Requested (be specific as possible):

Please be aware CCPA staff will reach out to you for clarification if the reason for request or description of the records are not plainly stated and this can impact processing time.

FEE SCHEDULE:

Under § 610.026 RSMo., the office may collect fees to recover the cost and labor to complete a request. All fees are due prior to the release of records. Complex requests are subject to cost estimation increases. Production fees may not be identified until staff research is conducted, and two cost estimations may be provided before final release of records. Please remit money orders, payable to the Christian County Prosecuting Attorney.

- Ten cents (10¢) per page copies 9 x 14 or smaller
- Fifteen cents (15¢) per page copies larger than 9 x 14
- Small Thumb Drive, 32GB - \$2.60
- Duplicating time shall be charged at \$19.42 per hour.
- Thirty cents (30¢) per CD
- Thirty-five cents (35¢) per DVD
- Large Thumb Drive, 128GB - \$8.00
- Research time shall be charged at \$26.68 per hour.

*Fes may be adjusted annually

NECESSARY TO RESPOND TO YOUR REQUEST:

Name: _____ Phone Number: _____

Address: _____

Email Address: _____

I acknowledge the information provided on this form is accurate and material to the submitted public records request. I declare under penalty of perjury that the forgoing is true and correct. Executed on:

Date: _____ Signature: _____

*As Victim and/or representative of person(s) involved with case, I do not object to records being released.

Effective 10-1-2024; approved 9-20-24

That Christian County Prosecuting Attorney's Office shall comply with §§610.010 to 610.225, the Sunshine Law, as now existing or hereafter amended.